	Program Cost Breakdown	
	Books, Supplies, and Tuition needed for enrollment at TCAT	
	FALL TRIMESTER SEPTEMBER - DECEMBE	R
	Administrative Office Technolog	1V
	Trimester Contact Hours 1296	
2023-2024 Year	First Trimester	
	Item/Description	TOTAL
Fees	Maintenance Fee	1290.00
	Technology Fee	73.00
	Student Activity Fee	10.00
	Fee Totals	\$ 1,373.00
Deeles/Querelies/Teele		
Books/Supplies/Tools	Congogo Linimited 24 Months	<u>TOTAL</u> 250.00
9760357700051	Cengage Unlimited 24 Months Keyboarding Mastery	48.00
		48.00
	32g Flashdrive	10.00
	Ear Buds	11.00
	Total Books/Supplies	\$ 354.00
	Total Books/Supplies	\$ 354.00
First Trimester Totals		\$ 1,727.00
	Second Trimester	
	Item/Description	TOTAL
Fees	Maintenance Fee	1290.00
	Technology Fee	73.00
	Student Activity Fee	10.00
	Fee Totals	\$ 1,373.00
Books/Supplies/Tools		
9780357700044	Cengage Unlimited 12 Months	\$ 190.00
	Total Books/Supplies/Tools	\$ 190.00 \$ -
Second Trimester Tota	ais	\$ 1,563.00

	Third Trimester	
	Item/Description	<u>TOTAL</u>
Fees	Maintenance Fee	1290.00
	Technology Fee	73.00
	Student Activity Fee	10.00
	Fee Totals	\$ 1,373.00
	Third Trimester Accounting Assistant Diploma	
Books/Supplies/Tools	3	
	311 College Accounting Text Book	200.00
	358 College Accounting Text Book Study Guide	60.00
9781265785 <i>°</i>	47 Payroll Accounting 2021 7th Edition	240.00
97812663337	18 Computer Acct. w/Quickbooks Online 4th Ed.	235.00
	Cap and Gown	30.00
	Total Books/Supplies/Tools	765.00
	Total Books/Supplies/Tools	765.00
	Third Trimester Administrative Assistant Diploma	
Books/Supplies/Tools	3	
97813377363	350 Business Communications	190.00
97812602772	258 Customer Service Skills for Success	150.00
9781266333 ²	18 Computer Acct. w/Quickbooks Online 4th Ed.	235.00
9780538451451	151 Integrated Simulation	90.00
	Cap and Gown	30.00
	Total Books/Supplies/Tools	695.00
	Third Trimester Medical Administrative Assistant Diplom	na
Books/Supplies/Tools		
97803574842	296 Medical Terminology	211.50
	776 Understanding Health Insurance Bundle	245.70
	366 Medical Office Procedures	197.20
9781622022	120 ICD-10 2022	105.00
97816220220	045 CPT 2022	120.00
	026 Integrated Electronic Health Records	198.00
	Cap and Gown	30.00
		1107.40

	Total Program Cost									
Administrative Office Technology MCKENZIE CAMPUS										
TUITION	3 Trimesters @	\$	1,373.00	ea	ch	\$4	,119.00			
TOTAL COST BY AWA	RD I EVEL	во	OK	Т	JITION	ТО	ΤΔΙ			
		\$	354.00		1,373.00					
General Office Assistant Certificate			544.00				727.00 <u>,</u> 727.00			
Software Applications Specialist Certificate		\$			2,746.00					
Accounting Assistant Diploma		\$	1,309.00		4,119.00		5,428.00			
Administrative Assistant Diploma		\$	1,239.00		4,119.00		5,358.00			
Medical Administrative	Assistant Diploma	\$	1,651.40	\$	4,119.00	\$ 5	5,770.40			
	ALLOWANCE FOR POSSIBLE INCREASES									
Total cost of program	s may vary depending on time of completion and p	rice	increases.							
School Year 2023-2024										
****Allowance for Possi	ole Increases for Books		10%			\$	165.14			
****Allowance for Possible Tuition Increase			15%			\$	617.85			
Total Possible Increase						\$	782.99			
****Total Estimated Cos	t With Increase					\$6	6,553.39			

and other important information, please visit our website at www.tcatmckenzie.edu