

<b>Program Cost Breakdown</b>				
<i>Books, Supplies, and Tuition needed for enrollment at TCAT - McKenzie</i>				
<b>SPRING TRIMESTER JANUARY-APRIL 2021</b>				
<b>Administrative Office Technology</b>				
<i>Trimester Contact Hours 1296</i>				
<b>2019-2020 Year</b>	<b>First Trimester</b>			
	<u>Item/Description</u>			<u>TOTAL</u>
<b>Fees</b>	Maintenance Fee			1229.00
	Technology Fee			73.00
	Student Activity Fee			10.00
	<b>Fee Totals</b>			<b>\$ 1,312.00</b>
<b>Books/Supplies/Tools</b>				<u>TOTAL</u>
9781337600989	Computer Essentials AOTT 1130			215.00
	Keyboarding Mastery			48.00
9780357292358	The Essential Guide to Becoming a Master Student			\$ 75.00
	Nuts and Bolts (Keyboarding Companion)			25.00
9781305581166	The Administrative Professional			185.00
	Calculator			35.00
	8GB Flashdrive			10.00
	Ear Buds			11.00
	<b>Total Books/Supplies</b>			<b>\$ 604.00</b>
<b>First Trimester Totals</b>				<b>\$ 1,916.00</b>
<b>Second Trimester</b>				
	<u>Item/Description</u>			<u>TOTAL</u>
<b>Fees</b>	Maintenance Fee			1229.00
	Technology Fee			73.00
	Student Activity Fee			10.00
	<b>Fee Totals</b>			<b>\$ 1,312.00</b>
<b>Books/Supplies/Tools</b>				
9781337599702	Word Processing AOTT 1200			\$ 215.00
9781337251099	Spreadsheet Applications AOTT 1210			\$ 100.00
9781337599696	Microsoft Office Procedure AOTT 1220			\$ 160.00
	<b>Total Books/Supplies/Tools</b>			<b>\$ 475.00</b>
				\$ -
<b>Second Trimester Totals</b>				<b>\$ 1,787.00</b>

Third Trimester				
	<u>Item/Description</u>			<u>TOTAL</u>
<i>Fees</i>	Maintenance Fee			1229.00
	Technology Fee			73.00
	Student Activity Fee			10.00
	<b>Fee Totals</b>			<b>\$ 1,312.00</b>
<b>Third Trimester Accounting Assistant Diploma</b>				
<i>Books/Supplies/Tools</i>				
9781260090079	College Accounting Text Book			200.00
9781307064520	College Accounting Text Book Study Guide			55.00
9780357117170	Payroll Accounting Biegs & Toland			240.00
9781260517828	Quickbooks 2018			220.00
	Cap and Gown			30.00
	Total Books/Supplies/Tools			<b>745.00</b>
<b>Third Trimester Administrative Assistant Diploma</b>				
<i>Books/Supplies/Tools</i>				
9781337736350	Business Communications			135.00
9781259397639	Customer Service Skills for Success			150.00
9781260517828	Quickbooks 2018			220.00
9780538451451	Integrated Simulation			90.00
	Cap and Gown			30.00
	Total Books/Supplies/Tools			<b>625.00</b>
<b>Third Trimester Medical Administrative Assistant Diploma</b>				
<i>Books/Supplies/Tools</i>				
9781337123099	Medical Terminology			150.00
9780357010150	Understanding Medical Insurance Bundle			290.00
9781260359770	Medical Office Procedures			275.00
9781622022120	ICD-10 2016			105.00
9781622022045	CPT 2016			120.00
	Cap and Gown			30.00
				<b>970.00</b>

<b>Total Program Cost</b>				
<b>Administrative Office Technology</b>				
<b>MCKENZIE CAMPUS</b>				
TUITION	3 Trimesters @	\$ 1,312.00	each	\$ 3,936.00
<b>TOTAL COST BY AWARD LEVEL</b>		<b>BOOK</b>	<b>TUITION</b>	<b>TOTAL</b>
General Office Assistant Certificate		\$ 604.00	\$ 1,312.00	\$ 1,916.00
Software Applications Specialist Certificate		\$ 1,079.00	\$ 2,624.00	\$ 3,703.00
Accounting Assistant Diploma		\$ 1,824.00	\$ 3,936.00	\$ 5,760.00
Administrative Assistant Diploma		\$ 1,704.00	\$ 3,936.00	\$ 5,640.00
Medical Administrative Assistant Diploma		\$ 2,049.00	\$ 3,936.00	\$ 5,985.00
ALLOWANCE FOR POSSIBLE INCREASES				
<b><i>Total cost of programs may vary depending on time of completion and price increases.</i></b>				
School Year 2021-2022				
****Allowance for Possible Increases for Books		10%		\$ 204.90
****Allowance for Possible Tuition Increase		15%		\$ 590.40
Total Possible Increase				\$ 795.30
****Total Estimated Cost With Increase				\$ 6,780.30
<p>For more information about our graduation rates, the median debt of students who completed the programs, and other important information, please visit our website at <a href="http://www.tcatmckenzie.edu">www.tcatmckenzie.edu</a></p>				